



# Adult Recreation Program Registration Form

Program Registration				
Participant Last Name:		Participant First Name:		
Date of Birth (MM/DD/YYYY):		Current Age:	Gender:	
Mailing Address:			Town:	
Postal Code:		Phone #:		
Email Address (for important program updates/changes):				
Would you like to receive email updates about future programs? <input type="checkbox"/> Yes, please <input type="checkbox"/> No, thanks				
Emergency Contact:		Emergency Contact Phone #:		
Program Name	Start Date	End Date	Time	Fee (before HST)
Do you have any allergy/medical/general health concerns that program staff should be aware of? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please explain...				

**Media Release:**

By completing and signing this form, you grant permission for the reasonable use of pictures containing the participant(s) named above in any or all of the following ways: Brochures, Bulletin Boards, Municipal Reports, Newsletters, Power Points, Promotional Material, Website.

Do we have permission to photograph and publish the photo of the registrant?     Yes     No

**Release Statement:**

I hereby release, discharge, relinquish, give up, forego, waive, and otherwise completely exonerate The Corporation of the Town of Parry Sound, it's agents and staff from any claims for damages arising from any accident or injury which is caused by or arising from the participation of the applicant named above, during any program or in any facility or at any location where a program is being held. I also give permission to be treated by emergency personnel in case of accident. I am also confirming that I have read and understood all Recreation Program Terms & Conditions.

Participant Signature:	Date:
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Payment Information (Office Use Only)			
<input type="checkbox"/> Cheque	<input type="checkbox"/> Debit	<input type="checkbox"/> Cash	<b>Total (incl. HST):</b>
Date Processed:		Employee Initial:	

\*Accessible format available upon request

# Recreation Program Terms & Conditions

Registering for any Town of Parry Sound recreation program constitutes acceptance of the Terms and Conditions contained herein and attached hereto.

## Registration

Programs must be paid for in full at the time of registration. Payment can be made by cheque, debit card or cash. Cheques are made payable to the Town of Parry Sound.

## Program Participant Age

Town of Parry Sound programs are designed for the age range specified. Age ranges are put in place to create an engaging program for all levels of skill and development in participants. Participants must be within the age range specific to their program of choice on the start date of that program. If you have any questions about the age requirements for a program, please contact the Town of Parry Sound.

## Payment

Payment for recreation programs may be submitted along with a completed Registration Form in-person at the Town Office, or mailed to the Town Office with accompanying Registration Form.

## Refunds & Cancellations

Participants enrolled in a program may withdraw by phone or in person up to five days prior to the program start date.

If you wish to withdraw within five days of the start date, a refund will only be issued if there is an active waitlist, and the spot is able to be filled.

The Town of Parry Sound reserves the right to cancel programs that do not meet minimum registration numbers. Should this be the case, participants will be notified, and a full refund will be issued. Please do not wait until the last minute to register.

Some instances out of our control may require programs to be cancelled, and may include: Instructor Illness/Availability, Poor Weather Conditions, Facility Closure/Not Available, Emergencies. If a class is cancelled during a program session, we will attempt to provide a make-up class, but in some instances this may not be available, and no refund will be provided. The Town of Parry Sound will do its best to provide sufficient notice prior to the program start time.

If you do not hear from us, assume the program will go ahead as planned. If you are unsure, please feel free to contact us.

## Waitlist

Participants who register for a full program will be added to a waitlist. In the event of a cancellation, those on the waitlist will be contacted about joining the program in order of the date they were added to the waitlist.

If the size of the waitlist warrants, the Town of Parry Sound may attempt to create a new session at a different time to accommodate the waitlisted participants. In such circumstances, it is important that the Town has the correct info for participants in order to communicate this information.

# **Recreation Program Terms & Conditions- Continued**

## **Lost or Stolen Articles**

The Town is not responsible for any damage to, or loss of any property brought onto the premises during any recreation programming.

## **Participant Behaviour Standards**

The Town of Parry Sound is committed to providing quality recreation programs for people of all ages, in a safe and inclusive environment. Staff and instructors are required to manage behaviour in a supportive and positive manner.

Staff, volunteers, and participants are expected to be considerate and respectful of other people and their rights, and by demonstrating proper care and regard for Town property and the property of others.

The Town of Parry Sound is committed to providing safe and harassment-free environment. All participants, and accompanying parents/guardians, as applicable, are expected to act in ways that demonstrate kindness, respect, inclusivity, and safety. Coarse language, physical, aggressive, disrespectful, or uncooperative behaviour will not be tolerated. Participants, and accompanying parents/guardians, engaging in such behaviour will be required to leave the program/facility and may be precluded from future participation.

Refunds will not be issued for participants that have been removed from programs due to unmet behaviour standards.